



Lynnwood Ridge Primary School

Halepensis Street, Lynnwood Ridge, P.O. Box 74075, Lynnwood Ridge, 0040

Tel: 012 348 1365

E-mail: info@lrpschool.co.za

EMIS: 700210898

GRADES 1 2022 – INFORMATION FORM

Application Period:

Monday, 13 September 2021 – Wednesday, 20 October 2021

All applicants must apply online, www.gdeadmissions.gov.za on Monday, 13 September 2021.

Applicants also need to complete and submit, via email (admissions@lrpschool.co.za) the attached forms with all the supporting documentation within 7 days of online application. **(Incomplete documents will not be accepted.)**

Document Pack: INFORMATION FORM, STATUTORY OBLIGATION/UNDERTAKING TO PAY FEES and the STATEMENT OF ACKNOWLEDGEMENT must be completed in full. **(Information must be completed as clearly as possible, particularly phone numbers and email addresses).**

1. **The following documentation must be attached to the abovementioned forms:**

- 1.1 Certified copy of learner's **birth certificate** (Passport if foreign learner, see item 1.7 below).
- 1.2 Certified copy **Immunisation certificate / records**.
- 1.3 Certified copy of learner's **latest 2021 grade R report**.
- 1.4 Certified **proof of residence** in the legal guardians name ie certified **CURRENT** lights and water account and certified **lease agreement** or **bank statement** or **offer to purchase**. Subletting is not considered as proof of residence. (Fica compliant).
- 1.5 Certified copy of BOTH **parents' / guardians' / custodians' Identity Documents**, *irrespective of living arrangements*. In the case of divorce and joint custody, both parents must sign the information form.
- 1.6 Certified **proof of working address**: letter from employer stating parent/guardian is permanently employed at the given address.
- 1.7 **If not a SA Citizen:** certified passport and **study visa of the learner**. **Both parents' Passports with Work Visa / Temporary Residence Visa / Permanent Residence Permit** (see Appendix A).

Important Notes:

- ❖ **Your application will ONLY be considered if ALL the relevant documentation has been received.**
- ❖ Only learners who live with **their parents / legal guardians** in dwellings owned or rented by them, will be considered. Subletting is not considered as proof of residence.
- ❖ **Water Safety:** As swimming forms part of our Physical Education curriculum it is the Parents responsibility to ensure that their child is water safe before coming to our school.
- ❖ The After School Centre for Grade 1 learners is an additional service on the school premises but has limited space.

2. The school will not be held responsible for forms sent by post or not timeously received.

3. **LRPS is a FEE-PAYING school** and it is imperative that you **honour your financial commitment to the School**.

If you have any questions or queries, please contact Mrs Venkatas on 012 348 1365 or via email: kalay.venkatas@lrpschool.co.za.

Yours sincerely

MRS A E HARRIS
Principal



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Appendix A – Grade 1 - 7

2022 SCHOOL FEES

Please be guided by the 2021 School Fees; **Grades 1 – 7: R 22 840.00** per annum per learner, **excluding stationery**. The increased 2022 fees are subject to budgetary requirements and approval by the parents at the Parents' Annual Budget Meeting scheduled for October 2021, date to be confirmed.

AFTER SCHOOL CENTRE (ASC)

Please be guided by the 2021 fee which is R8 000.00 per child per annum. **A pre-payment of R800.00** per child is payable upon acceptance to secure your child's place and will form part of the 2022 ASC fees. The registration fee is not refundable if you do not inform us that your child will not attend the ASC in 2022. The ASC has limited space and Parents need to apply every year. **The registration fee must be paid in advance for each applicant.**

GRADE 1 – 7 STATIONERY

The fee for stationery in 2021 was R600.00. The increased fees are subject to budgetary requirements and approval by the Parents Annual Budget Meeting scheduled in October 2021, date to be confirmed.

FEEDER AREA

Area: Brummeria (South of N4), Die Wilgers, Equestria (South of Stellenberg Rd), Faerie Glen, Lydiana (South of N4), Lynnwood Glen, Lynnwood Manor, Lynnwood Ridge, Murrayfield (South of N4), Wapadrand, Val de Grace (South of N4).

ADMISSION REQUIREMENTS

- Admission may be granted to learners of parents residing in the defined feeder area (residing implies ownership of a dwelling or leasehold or rental thereof) subject to availability of classroom space.
- **Foreign Learners:** In accordance with the Immigration Act, Act 13 of 2002, Sections 13 Study Visa, Sections 23 Asylum Transit Visa and Sections 25 Permanent Residence Permits. Immigrant Regulations (GG 37679 dated 22/05/2014) learners who are non-South African citizens **must be in possession of a valid Study Visa.**
- **Water Safety:** As swimming forms part of our Physical Education curriculum all learners must be water safe.

DEFINITION OF A "PARENT"

A "parent" is the biological parent or the legal guardian of a learner, or

A "parent" is a person legally entitled to the custody of a learner.

The school will require a copy of the documents (**Court Order or letter from Social Services**) conferring guardianship or custody of the learner to a person other than the biological parents as proof of legal rights to fulfil the obligation of Parents / Guardians, if applicable.

BASELINE ASSESSMENT

GRADES 1-7:

Applicants may undergo a baseline assessment after admission to determine the entry level of the learners, thereby ensuring a fair distribution of abilities within the grade.



Lynnwood Ridge Primary School

2022 Documentation Check List

Gr	WL
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I, _____ parent / guardian of _____, applying for Grade _____ in 2022, am aware that Lynnwood Ridge Primary School is an English medium, fee paying school.

	INFORMATION / DOCUMENTATION REQUIRED FOR APPLICATION (All copies must be certified)	Parent Please tick	OFFICE USE	COMMENTS
1	Birth Certificate			
2	Valid Passports (Learner and Parents)(if applicable)			
3	Valid Study Visa / proof of application and Parents Visas (if applicable)			
4	Learner's up to date Immunisation Card			
5	Mother's ID (even if divorced, separated or not living together)			
6	Father's ID (even if divorced, separated or not living together)			
7	Divorced Parents must attach legal documentation of parent liable for school fees (according to Divorce Agreement and Maintenance Order)			
8	Legal Guardians must submit all legal documentation (not an affidavit) authorising guardianship (letter from Social Services or Court Order)			
9	Parent/s Death Certificate (if applicable)			
10	Lease agreement in your name (must be valid for 2022) (FICA) Offer to Purchase with conditions met			
11	Current Water & Lights Account /Bank Statement reflecting Proof of home address (FICA)			
12	Proof of work address			
13	Learner's most recent School Report			
14	First Additional Language letter signed			
15	Statement of Acknowledgement			

Name: _____ Signed: _____

Date: _____



APPLICATION FOR ADMISSION - 2022

PLEASE COMPLETE WITH A BLACK PEN

DO YOU HAVE ANY LEARNERS CURRENTLY/PREVIOUSLY IN THIS SCHOOL?

Yes

No

Name of other learner(s) : _____

DATE: 21 APR 2021

LEARNER INFORMATION

LEARNER

Full names: _____

Surname: _____

Preferred name: _____

Date of birth: _____

ID number: _____

Nationality: ☐ RSA ☐ Other: _____

Religious denomination: _____

Gender: ☐ Male ☐ Female

Ethnic group: _____

Home language: ☐ Afrikaans ☐ English ☐ Other: _____

Learner's language preference: ☐ Afrikaans ☐ English
☐ Other: _____

Learner mobile number: _____

Learner e-mail address: _____

Admission date: _____

Grade in 2022 : _____

Years in grade for 2022 : _____

Years in phase for 2022 : _____

Pre-primary education attended: ☐ Formal ☐ Informal
☐ Other: _____

Registered for social grant: ☐ Yes ☐ No

Receives social grant: ☐ Yes ☐ No

Benefit from school nutrition programme: ☐ Yes ☐ No

Do you want to apply for hostel residence: ☐ Yes ☐ No

Name of hostel: _____

Method of transport: ☐ Private ☐ Taxi ☐ Bus

Taxi/Bus registration number: _____

Name of driver: _____

Contact number: _____

NEXT OF KIN INFORMATION

Name: _____

Contact number: _____

Alternative contact number: _____

Relation: _____

OFFICE USE ONLY

Family code: _____ Waiting list: ☐ A ☐ B

Register class: _____ Number on waiting list: _____

Admission number: _____ ID copy: ☐

Start date: _____ Transfer card: ☐

Report card: ☐

Birth certificate: ☐

FAMILY INFORMATION

Family status: ☐ Both parents ☐ Single parent - Unmarried

☐ Foster care ☐ Childrens home ☐ Single parent - Divorced

☐ Other ☐ Re-composed ☐ Widow/Widower

Parents deceased: ☐ Mother ☐ Father ☐ None

LEARNER HEALTH INFORMATION

Chronic diseases: _____

Allergies: _____

Medication: _____

MEDICAL AID INFORMATION

Name: _____

Telephone number: _____

Member number: _____

Primary member: _____

FAMILY DOCTOR INFORMATION

Name: _____

Telephone number: _____

Business address: _____

INFORMATION OF PREVIOUS SCHOOL/PLAY GROUP/NURSERY

First registration of learner in Gauteng : ☐ Yes ☐ No

Learner attended school last year: ☐ Yes ☐ No

If yes, in which Province/Country: _____

Previous school: _____

Telephone Number: _____

Address: _____

Province: _____

Highest grade in previous school: _____

Reason for leaving the school: _____

BIOLOGICAL PARENT / LEGAL GUARDIAN 1 INFORMATION

Title: _____ Full names: _____ Surname: _____ Initials: _____ Preferred name: _____ ID number: _____ Home language: _____ Marital status: _____ Communication preference: ☐ SMS ☐ E-mail ☐ Mail ☐ By hand Language preference: _____ Mobile number: _____ Home tel: _____ Fax: _____ E-mail: _____ Residential address: (chosen domicilium et executandi) _____	Postal address: _____ _____ _____ Occupation status: ☐ Own Employer Non-Professional ☐ Own Employer Professional ☐ House wife ☐ Part time ☐ Contract worker ☐ Pensioner ☐ Student ☐ Temporary ☐ Full time ☐ Unemployed Occupation: _____ Employer: _____ Work telephone number: _____ Employer physical address: _____ _____ _____ Is the learner living with this parent?: ☐ Yes ☐ No
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BIOLOGICAL PARENT / LEGAL GUARDIAN 2 INFORMATION

Title: _____ Full names: _____ Surname: _____ Initials: _____ Preferred name: _____ ID number: _____ Home language: _____ Marital Status: _____ Communication preference: ☐ SMS ☐ E-mail ☐ Mail ☐ By hand Language preference: _____ Mobile number: _____ Home tel: _____ Fax: _____ E-mail: _____ Residential address: (chosen domicilium et executandi) _____	Postal address: _____ _____ _____ Occupation status: ☐ Own Employer Non-Professional ☐ Own Employer Professional ☐ House wife ☐ Part time ☐ Contract worker ☐ Pensioner ☐ Student ☐ Temporary ☐ Full time ☐ Unemployed Occupation: _____ Employer: _____ Work telephone number: _____ Employer physical address: _____ _____ _____ Is the learner living with this parent?: ☐ Yes ☐ No
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DECLARATION BY PARENT / GUARDIAN

I, _____ (Name of Parent / Guardian), hereby declare that the information supplied in this form is true and just and that I, by way of my signature hereunder, authorise the Chairperson of the School Governing Body or his/her representative to control and confirm any of the details supplied. I am aware that should any information supplied be found not to be true, I may be liable to a criminal offence.

Signed at _____ on _____ day of _____ 2021.

Signature of Parent / Guardian: _____

☐ Biological Parent 1☐ Biological Parent 2☐ Other

Only if 'Other', please complete section A or B below:

A) INDIVIDUAL

Title: _____

Full names: _____

Surname: _____

Initials: _____

Preferred name: _____

ID number: _____

Home language: _____

Communication preference: ☐ SMS ☐ E-mail
☐ Mail ☐ By hand

Language preference: _____

Mobile number: _____

Telephone number: _____

Fax number: _____

E-mail: _____
(address which will accept binding legal documentation)

Residential address: _____
(chosen domicilium
et executandi)

Postal address: _____

Postal Code: _____

B) COMPANY / CLOSED CORPORATION / TRUST

Title: _____

Name: _____

Registration number: _____

Language preference: _____

Contact number: _____

Fax number: _____

Business address: _____
(Registered)

Postal address: _____

Postal Code: _____

CONTRACT WITH SCHOOL WITH REGARDS TO PAYMENT

Agreement between Lynnwood Ridge Primary School and _____ (Name of parent / guardian) with regards to the payment of school fees.

- Lynnwood Ridge Primary School is a Section 21 Public School and may raise school fees in terms of the South African School Act (Act No. 84 of 1996) and the National Educating Policy Act (Act No. 27 of 1996) - National norms and standards of School Funding.
- As a parent/guardian you are liable to pay school fees determined in terms of Section 39 of the South African Schools Act, unless or to the extent that you have been exempted from payment in terms of the said Act.
- Even though a court has determined that another person is liable to pay the prescribed school fees, as may be included in divorce settlements orders, and / or any other appropriate court order, it remains the responsibility of all persons who meet the definition of "parent" in the South African Schools Act, to pay school fees and all "parents" are jointly and severally liable for the payment of all school fees that are charged or will be charged by the school in respect of a particular learner.
- Payment of school fees to Lynnwood Ridge Primary School will be made as follows:
(Please tick the applicable block with a cross)
 - ☐ A Full payment (Once-off) on or before the last date as determined during the annual parent meeting.
 - ☐ B Payment over 10 months.
 - ☐ C Alternative arrangements will be made with the School in writing at my own responsibility and initiative.
(This arrangement must reach the school no later than 28 February 2022 and is subject to the approval by the SGB)
- I / We are aware of the application process for exemption of school fees for 2022 and if exemption is required, we will complete the relevant application form.
- Should you wish to appeal against a decision of the Governing body regarding the exemption from payment of school fees, you can do so at the Head of Department from the Department of Education who will at all times ensure compliance to the mentioned Acts and are obliged to follow proper legal procedures to protect the rights of both you as a parent and that of the School Governing Body.
- Should payments of school fees be in arrears, I shall be accountable for the payment of fees that may arise in the effort to collect the fees on an attorney and client scale.
- I choose the following address as my *domicilium citandi et executandi* for delivery or serving of any notices or pleadings.
Residential address (Not a postal address):

9. I / We the parents / guardian of _____ undertake to honour the agreement as set out above.

Signature of Parent / Guardian: _____ Date: _____

PERMISSION / CONSENT TO TAKE PART IN ALL ORGANISED ACADEMIC, SPORT AND CULTURE ACTIVITIES

- I, parent / guardian of _____ hereby give permission that he / she may participate in all academic, sport and culture activities presented by the school in an organised manner. To participate in tests conducted by the school support team with the object of improvement in school work and to identify other problems.
- I grant permission that my child may be transported by a public bus company approved by the school management. If there is only a small group of learners that needs to be transported, parents / teachers with valid drivers licences may be asked to transport them.
- I accept that all reasonable precautions will be taken for the safety and wellbeing of my child and that I will be held responsible for the payment of the medical and / or hospital fees if enforced upon, in case of an injury which cannot be ascribed to the responsible personnel's coarse negligence.
- I hereby delegate my powers as parent / guardian to the Principal of the school or representative if medical or surgical treatment may be needed for my child. As far as I know, he / she is physically able to participate in any organised activities and he / she resides in good health.
- I confirm that all medical information supplied in the Learner Information section of this form is accurate and complete. This information may be used in case of an emergency.
- I undertake to inform the school if any of the above information may change.
- I undertake to support my child to obey the Code of Conduct and the disciplinary system of Lynnwood Ridge Primary School as included in the Policy of the school.
- I hereby confirm that the school is allowed to use imagery of my child in any publication, in any format.

Signature of Parent / Guardian: _____ Date: _____



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Emis: 700210898

2021

Dear Parent/Guardian

- The language of learning and teaching (LOLT) at Lynnwood Ridge Primary is ENGLISH.
- According to the CAPS Policy, children also learn another language, termed the 'First Additional Language' (FAL).
- At Lynnwood Ridge Primary Grade 1 learners have the choice of SEPEDI or AFRIKAANS as a First Additional Language. This means that parents choose either AFRIKAANS or SEPEDI in Grade 1 and their child continues with that language until Grade 7.
- When entering the School in Grade 2, Grade 3, Grade 4, Grade 5, Grade 6 or Grade 7 in 2022
 - Only children who have previously been taught SEPEDI
will be allowed to take Sepedi as a First Additional Language.
 - Only children who have been taught AFRIKAANS
will be allowed to take Afrikaans as a First Additional Language.
- Swapping of First Additional Language is neither allowed nor recommended after Term 1 of Grade 1 as stated in the school's Language Policy.
- It is not recommended that your child is enrolled at our school if they have not been taught in English as LOLT and one of our First Additional Language = Afrikaans or Sepedi.
- The School Governing Body and the School Management Team needs your assistance in planning for First Additional Language in 2022. Please indicate clearly the choice for your child with regards to the First Additional Language, based on the above mentioned criteria.

Please indicate your choice of First Additional Language by ticking one of the boxes below.
Thank you for your assistance.

A. Harris
Mrs A. Harris
Principal

T. Chiloane
Mr T. Chiloane
Governing Body Chairman

REPLY SLIP – FIRST ADDITIONAL LANGUAGE

Dear Mrs Harris

The First Additional Language choice for my child _____ who will be in Grade ____ is:
(please tick the relevant block)

☐ SEPEDI

OR

☐ AFRIKAANS

Parent/Guardian Name : _____

Parent/Guardian signature : _____ Tel no: _____



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STATUTORY OBLIGATION/UNDERTAKING TO PAY SCHOOL FEES (GRADE 1 – 7 2022)

- I/We hereby apply to enrol _____ (name of learner) Grade _____ for 2022 as a learner at Lynnwood Ridge Primary School.
- I/We hereby certify that I/we are the biological/guardian parents and that I/we have legal custody and/or legal guardianship in respect of the above named learner.
- I/We take note/acknowledge and understand the following:
 - The COMPULSORY, annual school fees for 2022 will only be finalised by the Parent Budget Meeting which will be held in October 2021. (date to be confirmed)
 - School fees are charged annually in advance and paid in 10 equal instalments. If any instalment is outstanding by the due date the full outstanding school fee will become due and payable immediately.
 - The payment options are as follows:

Tick	Option
☐	I/We will pay in full by 31 December 2021 to receive the 10% discount
☐	I/We will pay in full by 31 January 2022 to receive the 5% discount.
☐	I/We will pay in 10 equal instalments. Fees are due by the 07 th of each month commencing in January 2022 and ending in October 2022 OR pro-rata as per the School Fee Structure if accepted during the year.

- If school fees are paid in full on or before 31 December 2021 or 31 January 2022 then the discount applicable will be deducted from the annual school fees.
- A pre-payment of R3 000.00, which forms part of the total annual school fee, is payable on acceptance and will be credited to your school fee account. The 2022 pre-payment is payable on or before 30 September 2021.
- In terms of Section 39 of the South African Schools Act, parents are liable to pay compulsory school Fees. This is a statutory obligation.
- In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
- In the event of non-payment of the school fees the school will institute legal action against both parents irrespective of maintenance and court orders which may exist between the parties.
- Biological/Guardian parents are jointly and severally liable for the payment of the school fees irrespective of their marital status.
- In the event of the school having to take legal action for the recovery of school fee, all legal costs, including attorney/client fees and collection costs incurred by the school will be charged to the parents' account.
- I/We have been informed that if I/We are unable to pay school fees I/We may apply for exemption of these fees. I/We take note, acknowledge and understand the following:

I/We will apply for an exemption if needed, in terms of the Immigration Act foreign learners may not apply for exemption except for Permanent Resident and Asylum Permit holders. I/We will collect the forms from the Finance Office during the first week of school if the learner is admitted at the start of the year or as required during the year. I/We will return the forms within the stipulated time frame. I/We am/are aware that exemption must be re-applied for annually. (Annexure A over the page must be completed by all SA Citizens, Permanent Resident and Asylum Permit holders.)

Signed : _____

- LRPS reserves the right to do any background checks on all applicants. If Parents fail to meet their school fee obligations the school may record the Parent/s non-performance with a credit bureau.
- I/We undertake to give a month's notice in writing of any intention to remove my/our child from the school and furthermore to return any books and/or equipment belonging to the school which our child may have. I/We are aware that a month's school fees will be charged regardless of which day in the month is the child's last day.
- Unless you instruct the **School expressly and in writing to the contrary, your consent is given for the School to:**
 - collect, store and process information about you and any Third Party or divorced or separated Parent responsible for payment of any or all amounts owing in school fees;
 - collect, store and process names, contact details and information relating to yourself and your Child, and to such information being made available to, staff or responsible persons engaged or authorised by the School for School-related purposes to the extent required for the purpose of managing relationships between the School, parents/guardians, and current learners.
- The signatory/ries hereto hereby choose/s domicilium citandi et executandi as indicated below. In the event of a change of address, parents are to notify the school in writing.

ADDRESS: The signatory/ries hereto hereby choose/s domicilium citandi et executandi (official residential address) as:

- The above is valid from the day on which it is signed by the parents/guardians to the day on which the learner officially leaves the school.

DECLARATION: PARENT/S

I/We,hereby declare that the information which I/We have recorded in this form is true and correct and by my/our signature below, I/We give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details or documents given by me/us. I/We understand that should any of the information supplied by me/us is found to be false; action may be taken against me/us.

Signed on this day of 20.....

SIGNATURE PARENT 1 :PARENT 2 :



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STATEMENT OF ACKNOWLEDGEMENT re ACCESS TO SCHOOL PREMISES, LEARNER RELEASE POLICY AND POPI

I/we _____ (please **print**) PARENT/S /

GUARDIAN/S of the following learner /s : _____ in Grade/s

_____ hereby acknowledge that I have read and understood the following:

I am aware that the official school hours are from **07:30 - 13:45 Monday** through to **Friday**. (Excluding all Holidays)

- I am aware that the school has a recognised After School Centre and that the hours of that facility are from **13:45 - 17:30 Monday** through to **Friday** (Excluding all Holidays). **(Gr R – 7) for which fees are payable.**
- If I do not make use of, and pay for, the After School Centre my child/ren will be collected by 14:00 or immediately after his/her extramural activities according to the extramural timetable, by myself or by the person/s authorised by me.
- I will ensure that, my child/ren is/are collected punctually after the various school tours, outings and other trips.
- I am aware, and I will ensure, that anybody other than a parent, collecting a child/ren may be asked for valid identification and failure by that person to produce a valid identification may lead to the school refusing to allow the child/ren to accompany such person.
- I am aware that Lynnwood Ridge Primary School will do everything in their power to ensure the safety of my child/ren; however the school cannot be expected to take responsibility for learners who leave the School premises unaccompanied or who are not registered with the Lynnwood Ridge Primary School After School Centre.
- I am aware that Lynnwood Ridge Primary School requires that each learner is collected inside the school grounds/at the school gate during Covid-19 pandemic regulations. Any other arrangements will not be sanctioned by School Management.
- I am aware that I am required to inform Lynnwood Ridge Primary School of any information that may pertain to the safety of my child/ren. This will include domestic incidents involving custody issues.
- I am aware that I must give prior written notification, addressed to the Principal, requesting the release of my child/ren during official school hours stating the reason for release, time by which the child/ren will be collected and who will be collecting the child/ren even if I, the parent / guardian / care-giver, am collecting the child/ren (I will avoid collection during school hours).
- I am aware that it is an offense to take another parent's child in my transport without express permission.



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- I, the abovementioned person, authorise the Principal or his/her designate, in the interests of my child/ren's safety, to question any person. The Principal or designee may at their discretion refuse any person access to my child/ren until such time that I or any person listed has authorised the release.

1. I/we, being the parent/s or legal guardian/s of the learner, consent to:

- a) my/our personal information being collected, processed and stored by the school in terms of the relevant provisions of the Protection of Personal Information Act 4 of 2013 (POPI) for purposes of the proper functioning, management and governance of the school, as prescribed in the South African Schools Act, 84 of 1996 and other relevant national and provincial educational legislation and policies; and
- b) the learner's personal information (including academic, attendance, behavioural and other school-related records) being collected, processed, shared and stored by the school in terms of the relevant provisions of the Protection of Personal Information Act 4 of 2013 (POPI) for purposes of enrolment of the learner in the school, the proper functioning, management and governance of the school, as prescribed in the South African Schools Act, 84 of 1996 and other relevant national and provincial educational legislation and policies.

2. I/we confirm that I/we have been informed that the abovementioned personal information will be dealt with in line with the school's POPI policy, which is available on the school's website, alternatively upon request to the school. I also confirm that I am aware that my/our rights with regards to the protection of my personal information is also detailed in this policy.

3. I/we confirm that I/we understand that it is my/our responsibility to inform the School as soon as any of the personal information I have provided herein changes and undertake to furnish the School with such amended information as soon as possible.

Signed on the _____ day of the month of _____ 20____

SIGNATURE: _____ FULL NAMES: _____
Parent / Guardian (Please Print)

SIGNATURE: _____ FULL NAMES: _____
Parent / Guardian (Please Print)

SOUTH AFRICAN SCHOOLS ACT, NO. 84 OF 1996
REGULATIONS FOR THE EXEMPTION OF PARENTS FROM PAYMENT
OF SCHOOL FEES

CHECKLIST FORM

(Mark with a cross in applicable box.)

1. Has the principal or school informed you about the amount of the annual school fees to be paid per child?
2. Has the principal or school informed you that you are liable for the payment of school fees unless you are totally exempted from paying school fees? (**Exemption not applicable for Grade R**)
3. Has the principal or school informed you about your right to apply for exemption from paying school fees? (*Foreign learners may not apply for exemption except for Permanent Residence and Asylum Permit holders.*)
4. Do you wish to apply for such exemption? (*If Yes, please collect the Exemption Form, Annexure B, from the Finance Office during the first week if admitted at the start of school year or as required during the year.*)
5. I acknowledge that I must apply for exemption annually.
6. Do you wish to be assisted in making such application?
7. I am aware that this is NOT an Exemption Form and that should I wish to apply, I will comply with Item 4 above.

YES	NO
-----	----

YES	NO
-----	----

YES	NO
-----	----

YES	NO
-----	----

YES	NO
-----	----

YES	NO
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YES	NO
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Name of Principal: **Mrs AE Harris** Signature: *AE Harris* Date: 2021-09-13

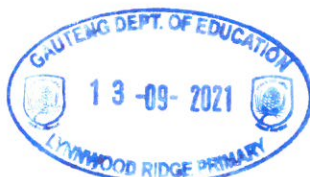
Name of Parent: _____ Signature: _____

Date: _____

Name of Child: _____ Grade in which to be admitted: Grade _____

If already at Lynnwood Ridge Primary School Grade _____ Class _____

School Stamp:



**All NON-SOUTH AFRICAN CITIZENS are obligated to complete.
TO BE COMPLETED BY NON-SOUTH AFRICAN CITIZENS ONLY**

All supporting documents must be submitted at the time of application.

Learner Name and Surname: _____ **Grade:** _____

	LEARNER	PARENT 1	PARENT 2
Names			
Surname			
Country Of Origin			
Passport Number			
Expiry Date Of Passport			
Type Of Visa			
Visa Reference Number			
Expiry Date Of Visa			
Date entered into SA			
Date entered in SA Educational institution			

UNDERTAKING BY PARENTS / LEGAL GUARDIANS TO PAY SCHOOL FEES in terms of the Immigration Act No 13 of 2002, Immigration Regulation dated 22 May 2014 Section 12(1)(h)

1. I / we hereby certify that I / we are the biological / adoptive parents and that I / we have legal custody and / or legal guardianship in respect of the above child.
2. When the above child has provisionally been accepted at Lynnwood Ridge Primary School in Grade _____ for the 2022 academic year, the acceptance is on the condition that the above child obtains an official study visa from the Department of Home Affairs for the duration of his / her studies.
3. In terms of the condition of the study visa, I / we jointly and severally undertake to pay the annual compulsory school fees for the duration of the above learner's studies.
4. In terms of the Immigration Act and the conditions of the study visa, I / we may not apply for the exemption of the payment of school fees. (Permanent Resident and Asylum Permit holders may apply for exemption.)
5. In terms of the Immigration Act and the conditions of the study visa, I / we may not fall in arrears with the school fee account.
6. Should I / we fall in arrears with the payment of school fees the above learner will be in breach of the conditions of his / her study visa and the school will report it to the Department of Home Affairs.
7. This commitment in its entirety will be valid from the day on which I / we sign it to the day on which the learner officially leaves the school.

I / we undertake to adhere to the terms and conditions of this agreement.

PARENT 1: I, PASSPORT NUMBER.....

PARENT 2: I, PASSPORT NUMBER

hereby acknowledge that I / we have read and understood the above terms and conditions of this undertaking.

Signed on this day of 20.....

SIGNATURE: 1 _____ 2 _____